

(Please photocopy document for more than one child /
 READ DOCUMENT CAREFULLY AND SIGN REVERSE SIDE)

Office Use Only	
Registration Date:	File Number:
RAD Candidate ID Number:	Start date:

Please provide proof of birth (a Royal Academy of Dance requirement for ballet students only)

Child/Registrant Full Name:	Date of Birth: (month/day/year)
-----------------------------	---------------------------------

REGISTRANTS INFORMATION: (Please check who we contact concerning above child)

Information	Mother/Other:	Father/Other:
Home Telephone No.		
Home Address (Please include postal code)		
Other Contact No. (i.e. business or cell)	1. 2.	1. 2.
Communication methods	<input type="checkbox"/> Email:	<input type="checkbox"/> Memo only

In addition to the parents/guardians, the following are authorized to pick up the child or can be used as EMERGENCY contact(s):

Name (first and last)	Telephone No.	Relationship to Child/Registrant
1.		
2.		

Other Information:

Allergies:	Medical Conditions:	Health Card No.:
------------	---------------------	------------------

Please refer to payment chart/details in brochure to help fill out information below.

Description of fees	Amounts
One registration fee per child/registrant:	<input type="checkbox"/> \$35 (non refundable)
One activity fee per registrant (must be paid at time of registration):	<input type="checkbox"/> Chart D \$85 (non refundable)
List class (es) here: 1. 2. 3. 4.	Please check one and fill in amount: <input type="checkbox"/> Chart A \$ <input type="checkbox"/> Chart B \$
RAD exam fee (refundable): <input type="checkbox"/> Separate post-dated cheque for January 15, 2012	<input type="checkbox"/> Chart C \$
Discounts – Specify (see brochure):	Amount saved: -\$20 (if volunteer form is completed)
<input type="checkbox"/> Other fees (please add additional fees if applicable):	\$
TOTAL	

Please make cheques payable to Conservatory of Dance Plus Inc.

Preferably In person or Mail to: 3440 Lake Shore Blvd W., Etobicoke, Ontario M8W 1N3

Office Use Only / Payment Information: <input type="checkbox"/> Cash <input type="checkbox"/> #of cheque(s) _____

FEE AND POLICY AGREEMENT

1. Our annual fee (for 30 weeks) is based on 3 ten-week sessions with additional rehearsals and a spring Recital or you may select a flat rate per term fee. The first payment is due upon registration. Post-dated cheques are required for the remaining payments. Full payment (i.e. cash or cheque) should be received no later than October 16th, 2011 or at the time of registration. Conservatory of Dance Plus Inc. reserves the right to decline the re-enrollment of students with outstanding balances from previous years.
2. No one is permitted to "freeze" enrollment. Enrollment is for a full-year program or term; therefore, classes and payment may not be interrupted or a late charge of \$25 will apply. Dance fee(s) cover dance lessons only, and do not include uniforms, recital ticket(s), workshops, socials, and etc.
3. In the event of a returned cheque, you will be charged an administrative fee of \$35. If we do not receive a payment to cover the full outstanding amount by cash, money order or a certified cheque within seven days, *please do not bring your child(ren)* until the account has been settled or a payment arrangement form has been signed.
4. It is your responsibility to arrange a hold on your cheque(s) to avoid returned cheques for insufficient funds. This request must be made at least five days prior to the deposit date (expect a late charge) or the \$35 fee will apply.
5. As a client of this studio, the registrant is charged a \$35 registration fee and \$85 activity fee. Both fees are non refundable and must be paid at the time of registration. If your child is selected and agrees to participate in a ballet exam, there will be additional fees that include the Royal Academy of Dance (RAD) exam fee and/or surcharges. Please read the brochure for details.
6. There will be no refunds after the start date. However, an exemption will be made in the case of a medical emergency. You will be required to complete a class cancellation form and pay a \$25 cancellation fee to be submitted with a doctor's note. This cancellation process must start at least five (5) business days before the next payment date and all post-dated cheques will be returned. You are required to pay for all classes (regardless of attendance) from the recorded start date to the recorded cancellation date. Other exemptions may include misconduct (not following studio rules) by the registrant resulting in the cancellation of the dance season at the Artistic Director's discretion.
7. Notify the studio if registrant will not be attending class for any reason. If the studio is canceling a class, a message will be left on the studio voicemail. All classes missed for whatever reason, should be made up by joining another class at the teacher's discretion (as classes may not be rescheduled).
8. Child (ren) may be asked to observe class to avoid injury if they are late. Any injury or health concern must be reported to the studio prior to the start of class.
9. The studio reserves the right to merge or cancel classes in the event of low attendance.
10. We are not responsible for your child (ren) once their class is finished. For their safety we do not allow children to wait outside. Please pick up children inside the studio.
11. For the purpose of the safety of our dancers on stage, the usages of cameras, flash photography or recording devices are not permitted in the recital venue, as it distracts our performers on stage and the audience. A videographer and/or photographer appointed by our studio will safely take footage of the recital for archival purposes.
12. Informed consent: I hereby grant permission to Conservatory of Dance Plus Inc. to use the likeness of my child or children in photos strictly for promotional purposes, i.e. poster, brochures, website, or video. **Yes**___ or **No**___ **Initial**___
13. Liability waiver: I, undersigned, hereby release Conservatory of Dance Plus Inc. from all claims for damages arising from any accident or injury caused by or arising from participation of the applicant named on this registration form during any program or in any facility or at any location where our dance program is being held.

I, _____ Parent/Guardian of _____ have read the fee and policy agreement and understand that by signing this document I agree with the above information.

Parent/Guardian: _____ Date: _____

*Registrant may sign and initial if 18 years or older

Checklist: Name of registrant(s) _____

- Carefully read the Brochure (i.e. fee chart), Registration Form and Fee and Policy Agreement (Check/Initial #12 and sign #13)
- Review the checklist, submit and complete the survey, volunteer and registration forms
- Select payment option. **All post-dated cheques must** be submitted at the time of registration with completed forms (see payment instructions in the brochure for details).
 - One registration fee per registrant
 - One activity fee per registrant
 - Other fees required are noted in brochure
 - A separate cheque post-dated for no later than Saturday, January 15th 2012 for the RAD Exam Session (if applicable, see fee in chart C in brochure for details)
- Please provide proof of birth (a RAD requirement for ballet students participating in the exam session for the first time)
- Our studio is updating our files; please provide copies of RAD results (i.e. prior exams) for our records. It is our recommendation that all RAD documents, studio certificates, or keep sakes of registrant participation in dance is kept in a portfolio.
- Review dance attire in the brochure for updates. Kindly have your dancer(s) wear the proper shoes, and meet uniform expectations. Ask about our dancewear resales!
- Visit www.conservatoryofdanceplusinc.com for studio rules and updates. Remember to share us with a friend!
- Please submit the above information preferably in person or by mail to Conservatory of Dance Plus Inc. 3440 Lake Shore Blvd W., Etobicoke, Ontario M8W 1N3
- If you will be coming in for an assessment or to observe a class, please contact the studio to confirm a date

Youth Participation Contract- for Higher Grades and up (submit with registration forms)

Dance lessons are time consuming and require a great deal of commitment. A dancer must equally maintain good attendance and work ethic. Notify the studio if you are unable to attend class. The instructor is not responsible for making up a class that you miss. Your instructor is a professional who has reserved a certain time in his/her weekly schedule for you. Your instructor is at the lesson whether or not you attend. All classes missed for whatever reason, should be made up by joining another class at the teacher's discretion or arrangements for a coaching class might be recommended*. Dancers may be asked to observe class to avoid injury if they are late. Any injury or health concern must be reported to the studio prior to the start of class. A student's inability to follow studio rules may compromise their role within choreography or class progress, resulting in not being able to take the exam or resulting in the cancellation of the dance season. The dancer, with support from faculty and family, must be on board to ensure a successful dance season.

Yes, I have read the above information and studio rules on website.

I, _____ dancer of Conservatory of Dance Plus Inc. have read the information provided and understand that by signing this document I agree with the above information.

Dancer Signature: _____ Date: _____

*additional cost may apply