

(Please photocopy document for more than one child /
 READ DOCUMENT CAREFULLY AND SIGN REVERSE SIDE)

Office Use Only	
Registration Date:	File Number:
RAD Candidate ID Number:	Start date:

Please provide proof of birth (a Royal Academy of Dance requirement for ballet students only)

Child/Registrant Full Name:	Date of Birth: (month/day/year)
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REGISTRANTS INFORMATION: (Please check who we contact concerning above child)

Information	Mother/Other:	Father/Other:
Home Telephone No.		
Home Address (Please include postal code)		
Other Contact No. (i.e. business or cell)	1. 2.	1. 2.
<input type="checkbox"/> Communication by email (check yes and fill in) <input type="checkbox"/> Communication by memo only		

In addition to the parents/guardians, the following are authorized to pick up the child or can be used as EMERGENCY contact(s):

Name (first and last)	Telephone No.	Relationship to Child/Registrant
1.		
2.		

Other Information:

Allergies:	Medical Conditions:	Health Card No.:
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Please refer to payment chart/details in brochure to help fill out information below.

Description of fees	Amounts
One registration fee per child/registrant:	<input type="checkbox"/> \$35 (non refundable)
One activity fee per registrant (must be paid at time of registration):	<input type="checkbox"/> Chart D \$70 (non refundable)
List class (es) here: 1. 2. 3. 4. 5.	Please check one and fill in amount: <input type="checkbox"/> Chart A \$ <input type="checkbox"/> Chart B \$
RAD exam fee (refundable): <input type="checkbox"/> Separate post-dated cheque for January 15, 2009	<input type="checkbox"/> Chart C \$
<input type="checkbox"/> Discounts (please fill in coupon found in brochure and submit) - Specify:	Amount saved: -\$
<input type="checkbox"/> Other fees (please add additional fees if applicable):	\$
TOTAL	\$

**Please make cheques payable to Conservatory of Dance Plus Inc.
 Mail to: 116 Industry Street Toronto, Ontario M6M 4L8 or hand deliver.**

Office Use Only / Payment Information:
<input type="checkbox"/> Cash
<input type="checkbox"/> #of cheque(s) _____

FEE AND POLICY AGREEMENT

1. Our annual fee (for 33 weeks) is based on an eleven-week session or you may be subjected to a flat rate if you register after January. The first payment is due upon registration. Post-dated cheques are required for the remaining payments. Full payment (i.e. cash or cheque) should be received no later than September 12th, 2008 or at the time of registration. Conservatory of Dance Plus Inc. reserves the right to decline the re-enrollment of students with outstanding balances from previous years.
2. No one is permitted to "freeze" enrollment. Enrollment is for a full-year program; therefore, classes and payment may not be interrupted.
3. In the event of a returned cheque, you will be charged an administrative fee of \$35. If we do not receive a payment to cover the full outstanding amount by cash, money order or a certified cheque within seven days, please do not bring your child(ren) until the account has been settled.
4. It is your responsibility to arrange a hold on your cheque(s) to avoid returned cheques for insufficient funds. This request must be made at least five days prior to the deposit date or the \$35 fee will apply.
5. As a client of this studio, you are charged an activity fee of \$70 (non refundable) to be paid at the time of registration. If your child is selected and agrees to participate in a ballet exam, there will be additional fees that include the Royal Academy of Dance (RAD) exam fee. Please read the brochure for details.
6. There will be no refunds after the start date. However, an exemption will be made in the case of a medical emergency. You will be required to complete a class cancellation form and pay a \$25 cancellation fee to be submitted with a doctor's note. This cancellation process must start at least five (5) business days before the next payment date and all post-dated cheques will be returned. You are required to pay for all classes (regardless of attendance) from the recorded start date to the recorded cancellation date. A pro-rated amount may apply (ask for details).
7. Notify the studio if your child(ren) will not be attending class for any reason. If the studio is canceling a class, a message will be left on the studio voicemail. All classes missed for whatever reason, should be made up by joining another class at the teacher's discretion (as classes may not be rescheduled).
8. Child(ren) may be asked to observe class to avoid injury if they are late. Any injury or health concern must be reported to the studio prior to start of class.
9. The studio reserves the right to merge or cancel classes in the event of low attendance.
10. We are not responsible for your child(ren) once their class is finished. For their safety we do not allow children to wait outside. Please pick up children inside the studio.
11. For the purpose of the safety of our dancers on stage, the usages of cameras, flash photography or recording devices are not permitted in the recital venue, as it distracts our performers on stage and the audience. A videographer appointed by our studio will safely take footage of the recital for archival purposes.
12. Informed consent: I hereby grant permission to Conservatory of Dance Plus Inc. to use the likeness of my child or children in photos strictly for promotional purposes, i.e. poster, brochures, website, or video. **Yes**____ or **No**____ **Initial**_____
13. Liability waiver: I, undersigned, hereby release Conservatory of Dance Plus Inc. from all claims for damages arising from any accident or injury caused by or arising from participation of the applicant named on this registration form during any program or in any facility or at any location where our dance program is being held.

I, _____ Parent/Guardian of _____ have read the fee and policy agreement and understand that by signing this document I agree with the above information.

Parent/Guardian: _____ Date: _____

*Registrant may sign and initial if 18 years or older